

# The Electrical Training Institute

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## NOTICE OF APPRENTICESHIP OPPORTUNITY FOR THE POSITION OF INSIDE WIREMAN (ELECTRICIAN) APPRENTICE

The Electrical Training Institute (also known as the Indianapolis Electrical JATC) is currently accepting applications for those applicants interested in being considered for the next apprenticeship class. Applications may be submitted online at [www.eti-indy.org/onlineapplications](http://www.eti-indy.org/onlineapplications) or if you prefer to apply in-person, applications are accepted Monday through Friday from 9:00 am to 4:00 pm at the Electrical Training Institute, which is located at 1751 S. Lawndale Ave., Indianapolis, IN.

Applicants will be charged a \$30.00 application fee payable by Visa, MasterCard, or Discover only through the online portal. If you prefer to pay by check or money order, you may do so at the Training Center. **No cash will be accepted!**

To meet minimum qualifications for apprenticeship, applicants must be a minimum of 17 years of age at the time of application and be either a high school graduate or in receipt of a GED. Applicants may apply prior to high school graduation if graduation is expected by the end of the school year. All applicants **must** complete the following:

1. Provide evidence of successful completion of either one full year of high school algebra with a passing grade or one post-high school algebra course with a passing grade, though this course must be North Central Accredited. All credits for algebra courses must be shown on the transcript.
  - a. You may also provide evidence of having successfully completed the NJATC Math Course to satisfy this requirement, which can be found at: <http://www.njatc.utk.edu/techmath.htm>
2. Provide an official transcript for high school and post-high school education. Transcripts of grades and/or GED test scores must be mailed to the apprenticeship office by the high school or place of testing in their letterhead envelope or delivered electronically to [kbell@eti-indy.org](mailto:kbell@eti-indy.org) through the use of [www.parchment.com](http://www.parchment.com), which is a digital credentialing service used by high schools and colleges.
  - a. **Transcripts will not be accepted via fax or from an applicant unless they are submitted in-person with an "Official School Records" label across the back flap of an unopened envelope.**
3. To qualify for the aptitude test, you must provide all transcripts and any other documentation required 90 days from the date of your initial application. Failure to do so will result in the requirement to restart your application.
4. To qualify for the interview, the applicant must successfully complete the aptitude test developed and validated by the American Institutes for Research for the electrical trades industry as well as attend the lecture for the current selection procedure session.
5. Prior to being indentured, applicants selected from the pool of interviewed applicants must be at least 18 years of age, required to provide results of a drug screen as decided by the Electrical Training Institute, and present evidence that the applicant possesses a valid driver's license.
6. Individuals who can verify they have worked a minimum of four thousand hours specifically in the electrical construction trade will not need to meet the requirements of items 1, 2 & 4. Specific documentation is required!

The recruitment, selection, employment, and training of apprentices during their apprenticeship, shall be without discrimination because of race, color, religion, national origin, sex or age other than the applicant must be at least 17 years to apply and 18 years of age at the time of an indentured offer. The Electrical Training Institute does not, and will not, discriminate against a qualified individual with a disability because of the disability of such individual. The sponsor will take affirmative action to provide equal opportunity in apprenticeship and will operate the apprenticeship program as required under applicable law and lawful regulations issued there under. Applicants who meet all basic requirements will be interviewed by the Electrical Training Institute and all apprentices will be selected in the order of their final ranking.

**Qualifications:** Must have H.S. diploma or GED certificate. Evidence of 1 year of high school algebra, which must be North Central Accredited. Lower age limit: 18 years old. Upper age limit: None.

**Requirements:** After the applicant meets the above requirements and completes an application, the individual will then be scheduled for an aptitude test.

**Program Length:** 5 Year Program consisting of 8,000 on-the-job training hours and 180 classroom hours per year.  
Probationary Period: first 2,000 hours of on-the-job training.

**Degree:** After completing the 5-year program, apprentices will have had the opportunity to earn an Associate of Applied Science Degree from Ivy Tech Community College.

**Wages:** The starting wage for an apprentice after being accepted into the program is \$17.90 per hour.

As an apprentice in this program, you may be required to report for on-the-job training assignments anywhere within the employment jurisdiction of the Electrical Training Institute, which includes the following Indiana counties: **Bartholomew, Boone, Decatur, Hamilton, Hancock, Hendricks, Jennings, Johnson, Madison, Marion, Montgomery, Morgan, Putnam, Ripley, Rush, and Shelby.**

Our program is very competitive for the number of people applying versus the number of openings available and applicants may be interviewed on an as-needed basis. As our office will notify applicants by written correspondence with the time and date of their interview, it shall be the applicant's responsibility to keep the Electrical Training Institute's office informed of any changes in their basic contact information including physical address, email address, and telephone number.

**NOTE: Pre-apprenticeship work opportunities may be available while you are trying to be accepted into the electrician's apprenticeship program. The starting wage is currently \$14.35 per hour with employee health insurance benefits (after a qualification period). A pre-hire negative drug screen and proof of a valid driver's license are both required before being placed with one of the electrical contractors that employ our applicants and apprentices.**